

**RED BANK REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
101 RIDGE ROAD
LITTLE SILVER, NEW JERSEY
MINUTES
NOVEMBER 15, 2023**

NOTICE OF MONTHLY MEETING

There will be a monthly meeting of the Red Bank Regional High School Board of Education on **Wednesday, November 15, 2023** in the *Red Bank Regional High School Building*, at 101 Ridge Road, Little Silver, New Jersey. The Board will meet for an executive session at 6:30 p.m. followed by a public session at 7:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 4, 2023. Notice of this meeting was published in the Asbury Park Press. Copies of the agenda for this meeting were also forwarded to the Borough Halls of Little Silver, Red Bank and Shrewsbury for posting.”

ROLL CALL OF MEMBERS - 6:38pm

Mrs. Memone Crystian, Mr. John Garofalo, Mrs. Ursula Henry, Mrs. Jennifer Lipp,
Mr. John Venino *Absent*: Mrs. Emily Doherty, Mrs. Tara Gibb (*arrived 6:51pm*)
Mr. Scott McBride, Mr. Patrick Noble

*The Board of Education agreed, that Mr. Garofalo would run the meeting until Tara Gibb, Vice President, arrived.

Also in attendance:

Debra Pappagallo, School Business Administrator
Marci Mackolin, Attorney

EXECUTIVE SESSION - 6:39pm

RECOMMENDED: Motioned by Mrs. Lipp, and seconded by Mr. McBride, that this Board of Education, Red Bank Regional High School, enter into executive session for discussion of personnel, student issues, negotiations, litigations, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

Voice Vote: *Ayes*: Mrs. Crystian, Mr. Garofalo, Mrs. Henry, Mrs. Lipp, Mr. Venino
Absent: Mrs. Doherty, Mrs. Gibb (*arrived at 6:51pm*), Mr. McBride, Mr. Noble

CALLED TO ORDER - ROLL CALL - 7:33pm

Mrs. Memone Crystian, Mr. John Garofalo, Mrs. Tara Gibb, Mrs. Ursula Henry, Mrs. Jennifer Lipp, Mr. John Venino *Absent*: Mrs. Emily Doherty, Mr. Scott McBride, Mr. Patrick Noble

Also in attendance:

Debra Pappagallo, School Business Administrator
Marci Mackolin, Attorney
Samantha Henry, Student Representative

PLEDGE OF ALLEGIANCE

Mrs. Pappagallo introduced Nicole Woods Jones as newly elected Board Member who will be sworn in in January

PRESIDENT'S REPORT

PUBLIC COMMENT ON AGENDA ITEMS - None

(Board Policy #0167 - Public & Executive Sessions) Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

PRESENTATIONS/COMMENDATIONS

- None

CORRESPONDENCE

- Maria Wood - Standardized Scores
- Sommer VanDeBoe - NJSLA Data Article
- Valerie Costic - Master Schedule
- Jamie Fleming - Parent Survey

COMMITTEE REPORTS

2.0 SUPERINTENDENT'S REPORT

Motioned by Mr. Garofalo and seconded by Mrs. Lipp that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Personnel resolutions are approved as indicated: 2.1 - 2.18

Personnel

2.1 Aide, Special Services

That the Board of Education approve *Sharon Mousselli* as an Aide, Special Services for the 2023-2024 school year starting on or about November 16, 2023 (pending criminal history) at the salary of \$33,728.00 prorated.

2.2 Graduate Tuition Reimbursement

That the Board of Education approve the following Graduate Tuition reimbursement for the following staff members, under the provisions of the teacher's contract:

Name	University/College	Credits	Start Date
<i>Jennifer Kanuga</i>	Fresno Pacific Univ.	9	ongoing start date (must begin after board approval date)
<i>Stacy Shuff</i>	Fresno Pacific Univ.	9	ongoing start date (must begin after board approval date)

2.3 **2023-2024 Non-Contractual Extra Work Extra Pay Additions**

That the Board of Education approve the following 2023-2024 non-contractual EWEP additions:

Name	Activity/Program	Stipend/ Rate of Pay
<i>Vanna Acuna</i> (replacing L. Malanowski)	Substitute Caller Assistant	hourly rate
<i>Jackie Fasano</i>	Theatre Arts – Drama & Musical Costumer	\$2,250.00
<i>Sara Tomas</i>	Community Tutoring Program	\$40.00 per hour (Title I)
<i>Cara Scacco</i> <i>Erin Cunningham</i>	Special Needs Chaperone	\$30.00 per hour
<i>Valerie Zitzman</i> <i>Gabrielle Rosace</i> <i>Kelly Booth</i>	Special Needs Chaperone-Special Events	\$55.00 per event
<i>Kristen Migliorino</i> <i>Richard Golding</i> <i>Stacy Shuff</i> <i>Kyle Waltz</i> <i>Michelle Spencer</i> <i>Sara Tomas</i> <i>Kim Homefield</i> <i>*Debra Lorenz</i> <i>*Anne Dressler</i>	Home Instruction	\$40.00 per hour

<i>*Darcy Graham</i> (*pending criminal history)	Home Instruction	\$40.00 per hour
<i>Samantha Sodon</i> <i>Scott Ferris</i> <i>Kimberly Homefield</i> <i>Cameron Kesting</i>	Homework Help	\$25.00 per hour
<i>Federica Proietti Cesaretti</i> <i>Amy Eagelton</i>	Lesson Planning, Grading, Contacting Parents- after school hours (Employee # 5303 on leave)	\$35.00 per hour not to exceed additional 30 hrs. (prev. approved for 150 hrs.)

2.4 2023-2024 Contractual Extra Work Extra Pay

That the Board of Education approve the following 2023-2024 contractual EWEP additions:

Name	Activity/Program	Stipend/ Rate of Pay
<i>Nicholas Tucker</i> (filling in for J. Neylan while on leave)	Fellowship of Christian Athletes	\$2,256.00 prorated (on or about 9/1-12/6/23)
<i>Alexandra Waltner</i> (pending criminal history)	Theatre Arts-Music and Drama Producer	\$2,256.00
<i>Ashley Houck</i>	Theatre Arts Drama Technical Director	\$3,163.00
<i>Ashley Houck</i>	Theatre Arts Musical Technical Director	\$3,163.00

2.5 Sick, FMLA, NJFLA, Leave without Pay and Benefits

That the Board of Education approve the following sick, FMLA, NJFLA, leave without pay and benefits for the following staff members:

Employee ID	Sick	FMLA	NJFLA	LOA without Pay and Benefits
5120 (amended)	12/1/23-12/31/23		2/10/24-4/30/24	1/1/24-2/9/24
4971 (amended)	11/8/23-1/16/24	1/17/24-4/7/24	4/8/24-6/16/24	N/A
5182	2/13/24-4/18/24	4/19/24-9/27/24	9/30/24-1/6/25	N/A

2.6 Dock Unpaid Days

That the Board of Education approve the following dock unpaid days for the following staff member:

Employee No. 4817, October 16 - October 18, 2023, 3 full days

2.7 Reassignment of Secretary Position

That the Board of Education approve the reassignment of the secretary position for *Susan Alber*, from a 12 month to 10 month position beginning November 16, 2023 at the new salary of \$49,540.00, Step 12 prorated.

2.8 Aide, Special Services

That the Board of Education approve *Noelia Jimenez-Rojas* as an Aide, Special Services for the 2023-2024 school year starting on or about November 16, 2023 at the salary of \$33,728.00 prorated.

2.9 2023-2024 6th Period Stipend Adjustments

That the Board of Education approve the following 6th Period Stipend Adjustment:

Angela Young & Taylor Desposito, \$2,750.00, starting 11/16/2023 (prev. approved for 5 recitations)

2.10 2023-2024 Non-Contractual Athletic Stipends

That the Board of Education approve the following for 2023-2024 non-contractual athletic stipends:

Name	Position
Brendan McGoldrick Bob Frank (cannot sub coach)	Announcer: Football Announcer: All Other Athletic Events Cashier: Basketball

Thomas Piscitelli	Scoreboard/Clock: Football Scoreboard/Clock: Ice Hockey Scoreboard/Clock: All Other Athletic Events Security: Football (Includes Cashier/Ticket Taker) Security: Basketball & Wrestling Security: Ice Hockey Security: All Other Athletic Events Substitute Coach Pitch Counter: Varsity Baseball/Softball Stat Keeper: Basketball Timer/Bookkeeper-Basketball Videotaping
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2.11 2023 Albert E. Martin BUC Basketball Classic

That the Board of Education approve the 2023 Albert E. Martin BUC Basketball Classic on December 27, 28 and 30, 2023 at the RBR field house.

2.12 2023 Albert E. Martin BUC Basketball Classic Extra Work Extra Pay

That the Board of Education approve the following 2023 Albert E. Martin BUC Basketball Classic extra work extra pay:

Name	Activity	Rate of Pay
<i>Bridget Thomas</i>	Cashier	\$100.00/Day
<i>Allie Gandolfo</i>	Cashier	\$100.00/Day
<i>Michael Stoia</i>	Tournament Director	\$850.00
<i>Christina Emrich</i>	Athletic Trainer	\$500.00
<i>Christopher Desiere</i>	Security	\$100.00/Day or \$25.00/Game
<i>Mario Fragale</i>	Security	\$100.00/Day or \$25.00/Game
<i>John Truhan</i>	Security	\$100.00/Day or \$25.00/Game
<i>Bob Frank</i>	Security	\$100.00/Day or \$25.00/Game
<i>Nicholas Tucker</i>	Security	\$100.00/Day or \$25.00/Game
<i>Peter Thomas</i>	Security	\$100.00/Day or \$25.00/Game

2.13 2023-2024 Coach Additions

That the Board of Education approve the following 2023-2024 coach additions:

Name	Sport	Rate of Pay/Stipend
<i>Kelly Smith</i>	Volunteer Swim Coach	\$0.00

<i>Samantha Guzzi</i> (sharing position with K. Altenau who will now receive ½ of stipend)	Indoor Track Asst. Coach	\$2,819.50 per coach
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2.14 Reassignment of Aide, Special Services

That the Board of Education approve the reassignment of *Tracey Ashe* Part Time Aide, Special Services position to a full time Aide, Special Services position beginning November 16, 2023 at the new base salary of \$53,000.00 plus longevity prorated.

Compliance**2.15 Emergency Evacuation Drills**

That the Board of Education approve the October, 2023 emergency evacuation drills.

2.16 In-School and Out-of-School Suspension

That the Board of Education approve the October, 2023 in-school and out-of-school suspensions.

2.17 School Safety and Security Plan Annual Review Statement of Assurance

That the Board of Education approve the School Safety and Security Plan Annual Review SOA for the 2023-2024 school year.

Student Services**2.18 2023-2024 Out-of-District Placements**

That the Board of Education approve the following 2023-2024 out-of-district placements based upon the recommendation of the Child Study Team:

Student ID	School	Tuition
242624	Project Teach	\$52,828
253268	Project Teach	\$52,828
242630	Project Teach	\$52,828

Roll Call Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Venino *Absent:* Mrs. Doherty, Mr. McBride, Mr. Noble

4.0 GOVERNANCE:

Motioned by Mrs. Lipp and seconded by Mr. Garofalo, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Governance resolutions are approved as indicated: 4.1 - 4.3

4.1 Minutes

That the Board of Education approve the minutes of the meeting held on October 18, 2023

4.2 Second Reading & Adoption of Policies and/or Regulations

That the Board of Education approve the adoption of the following policies/regulations:

P1230	Superintendent's Duties (M) (<i>Revised</i>)
P&R 1642.01	Sick Leave (<i>New</i>)
P 2270	Religion in the Schools (<i>Revised</i>)
P&R 2419	School Threat Assessment Teams (M) (<i>New</i>)
P 3161	Examination for Cause (<i>Revised</i>)
P&R 3212	Attendance (M) (<i>Policy is Revised/Regulation is New</i>)
P 3216	Dressing & Grooming (<i>Revised</i>)
P 4161	Examination for Cause (<i>Revised</i>)
P&R 4212	Attendance (M) (<i>Policy is Revised/Regulation is New</i>)
P 4216	Dressing & Grooming (<i>New</i>)
P&R 5111	Eligibility of Resident/Nonresident Students (M) (<i>Revised</i>)
P&R 5116	Education of Homeless Children and Youths (<i>Revised</i>)
P&R 5200	Attendance (M) (<i>Revised</i>)
P 5466	Graduation and Yearbook Fees (M) (<i>Revised</i>)
P 8500	Food Services (M) (<i>Revised</i>)

4.3 Abolished Policies and/or Regulations

That the Board of Education approve abolishing the following policies/regulations

P 1524	School Leadership Councils
P&R 3432	Sick Leave
P&R 4432	Sick Leave
P 5440.1	Scholarships
P&R 5460.02	Bridge Year Pilot Program
P 6361	Relations with Vendors for Abbott Districts
P 8540	School Nutrition Programs (M)
P 8550	Meal Charges/Outstanding Food Service Bill (M)

Roll Call Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Venino *Absent:* Mrs. Doherty, Mr. McBride, Mr. Noble *Abstentions:* Mrs. Crystain (4.2)

5.0 FINANCE

Motioned by Mrs. Henry and seconded by Mr. Garofalo, that the Red Bank Regional Board of Education, upon the recommendation of the Superintendent, the following Finance resolutions are approved as indicated: 5.1 - 5.12

5.1 Line Item Transfers (Revenue and Expenditure)

That the Board of Education approve the following:

WHEREAS; N.J.A.C. 6A:23A-16.10(c4) “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revenue and expenditure line item transfers for the period ended September 30, 2023 be approved as attached, and BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

5.2 Financial Report of the Board Secretary and Board Secretary Certification

That the Board of Education approve the following: BE IT RESOLVED: That the Red Bank Regional High School Board of Education accepts the Financial Report of the Board Secretary for the period ended September 30, 2023, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c3), the Board Secretary Certifies no budgetary line item has obligations and payments (contractual orders) which in total exceed the amount appropriated pursuant to N.J.S.A. 18A:22-8.1 and 8.2, and no budgetary line item has been over-expended in violation of N.J.S.A. 6:23-16.10 (a)1.

The School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”

Debra Pappagallo, School Business Administrator/Board Secretary

5.3 Board Certification of the Financial Report of the Board Secretary

BE IT RESOLVED: That pursuant to N.J.A.C. 6A:23A-16.10(c4), the Board of Education Certifies that upon consultation with appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that there are sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

5.4 Payment of Bills

Recommended that the Board of Education approve the following:

RESOLVED: That the Red Bank Regional High School Board of Education approves the attached list of bills for payment for the period ending *Wednesday, November 15, 2023* in the following appropriation accounts:

Fund	Description	Amount
10	General Fund	\$804,438.10
20	Special Revenue Funds	\$182,845.43
30	Capital Projects Fund	\$311,254.15
40	Debt Service Fund	–
60	Food Service Fund	\$31,839.11
	TOTAL EXPENDITURES	\$1,330,376.79

5.5 Long Range Facility Plan Submission

BE IT RESOLVED, by the Red Bank Regional High School Board of Education to approve the amendment of the 2018-2023 Long Range Facilities Plan to address the five-year reporting requirements and to be consistent with proposed school facilities projects. Further, the Board authorizes Spiegle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.

5.6 Strategic Plan

That the Board of Education approve contracting with NJ School Boards Association for Strategic Planning.

5.7 Additions and Renovations Change Order

That the Board of Education approve the following change order for the Additions and Renovations Contract with Woodward Construction, Inc.

C/O #	Amount	Description	Funding Source
GC-30	\$18,030.00	Storage Building - Storage Loft & Casework	Contingency & %

5.8 LearnWell

That the Board of Education approve the contract with LearnWell for home instruction services for the 2023-2024 school year.

5.9 2023 Cross Country Late Bus: Quoted Contract

That the Board of Education approve the following quoted transportation contract: *Quotations were requested from Michael Angel, Happy Lime,*

Helfrich, Three Brothers, Garas and Smart School. Micheal Angel provided the winning response as follows:

Route #	Contractor	Per Diem Rate
CC23	Michael Angel	\$140.00

5.10 Professional Development– Employee

That the Board of Education approve the following employee professional development requests:

Employee	Location	Date	Amount	Account
Kelly Smith	Facilitating Math Discussions - <i>TCNJ, Ewing</i>	Jan. 26, 2024	\$253.80	20-488-200-500-APM Title III
Andrew Mount	Facilitating Math Discussions - <i>TCNJ, Ewing</i>	Jan. 26, 2024	\$244.20	20-488-200-500-APM Title III
Phil Greene	Facilitating Math Discussions - <i>TCNJ, Ewing</i>	Jan. 26, 2024	\$258.00	20-488-200-500-APM Title III
Elizabeth Morris	Facilitating Math Discussions - <i>TCNJ, Ewing</i>	Jan. 26, 2024	\$258.00	20-488-200-500-APM Title III
Colleen Garrigan	Facilitating Math Discussions - <i>TCNJ, Ewing</i>	Jan. 26, 2024	\$252.90	20-488-200-500-APM Title III
Eric Melone	Facilitating Math Discussions - <i>TCNJ, Ewing</i>	Jan. 26, 2024	\$254.40	20-488-200-500-APM Title III

5.11 Field Trips

That the Board of Education approve field trips for the 2023-2024 school year.

Date:	November 20, 2023
Leave:	7:00am
Return:	3:30pm
Group:	FCCLA
Purpose:	Fall Leadership Conference
Destination:	Pines Manor, Edison

Teacher:	Ashley Rosenberg
Student #	10
Chaperone #	2
Transportation Cost:	\$508.00 (Activity Acct.)
Fees:	\$660.00 (Activity Acct.)

Date:	November 21, 2023
Leave:	6:45am
Return:	2:30pm
Group:	Technology Student Association
Purpose:	Leadership Conference
Destination:	College of New Jersey, Ewing
Teacher:	Adrian Wilkins
Student #	8
Chaperone #	2
Transportation Cost:	\$510.00 (Dept. Budget)
Fees:	\$315.00 (Dept. Budget)

Date:	November 29, 2023
Leave:	9:00am
Return:	1:30pm
Group:	ELL Students
Purpose:	College Visit/Tour
Destination:	Brookdale Community College
Teacher:	Kelly Moylan
Student #	20
Chaperone #	3
Transportation Cost:	\$325.00 (Title III Grant)
Fees:	\$0

Date:	December 5, 2023
Leave:	7:35am
Return:	3:00pm
Group:	IB Diploma 11th & 12th Grades
Purpose:	Natural Sciences Unit
Destination:	Museum of Natural History, NYC
Teacher:	Rose Powers
Student #	36
Chaperone #	3
Transportation Cost:	\$1,500.00 (Dept. Budget)
Fees:	\$620.00 (Parent Pd.)

Date:	February 21, 2024
Leave:	8:30am
Return:	6:00pm
Group:	VPA Performance Majors
Purpose:	Theater Performance: Wicked
Destination:	Gershwin Theatre - NYC
Teacher:	Brian Krajcik
Student #	100
Chaperone #	6
Transportation Cost:	\$4,190.00 (Dept. Budget)
Fees:	\$100.00 p/p (Parent Pd. / Activity Acct.)

5.12 Use of Facilities

Recommend that the Board of Education approve the following use of facilities application:

Requestor/Use	Dates	Times	Location
Shrewsbury - Mid-Monmouth Basketball <i>Practices/Games</i>	Dec. 4 2023 - March. 14, 2024 (Tues & Thurs)	6:00pm - 9:00pm <i>(as scheduled with Athletic Dept.)</i>	Field House

Roll Call Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Venino *Absent:* Mrs. Doherty, Mr. McBride, Mr. Noble

PUBLIC COMMENT:

Per Board Bylaw #0167, any individual deciding to speak shall state their name and address. All comments will be directed to the presiding officer. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. In the event it appears the public comment portions of the meeting may exceed thirty minutes, the presiding officer may limit each statement made by a participant to three minutes' duration.

- *Valerie Costic, Little Silver* - New proposed schedule, sharing updates with the public, have a community presentation, does this get voted on, heard potential to happen in the third marking period this year.
- *Lorelai Shull, Little Silver* - New proposed schedule, causing anxiety for students, VPA program and practice time.
- *Kim Rajner, Little Silver* - Proponent for block schedule-reflective of college, hope teachers are being heard.
- *Katie McCarthy, Little Silver* - Rational of new schedule, are we comparing to other schools, finding information out on Facebook.
- *Lisa Vitteli Horan, Little Silver* - Echoing other comments, students are worried about keeping

up, VPA practices and performances, is there buy in, has anyone polled the students, why change?

- *Nicole Woods, Red Bank* - Communication needs to be more clear, confusion of students not knowing where to go, why is there a need for change, make sure all families are being considered and communicated with.
- *Steven Pedersen, Little Silver* - Request for transparency, live streaming.
- *M. J. Fuller, Little Silver* - Transparency, hoping feedback gets back to administration, same situation again like ELA program last year with communication, information coming from facebook.
- *Roxanne Judice, VP RBREA* - reported on staff updates and accomplishments
- *William Horan, Little Silver* - Rolling out in the middle of the school year will create turmoil, stress on students.

OLD BUSINESS

- None

NEW BUSINESS

- Mr. Garofalo noted the rivalry Thanksgiving football game between Long Branch and Red Bank Regional has gone on for 100 yrs. NJSIAA is taking this game away and it is upsetting.

ADJOURNMENT - 8:10pm

There being no other business to come before the Board, a motion to adjourn the meeting was moved by Mrs. Henry, seconded by Mrs. Lipp

Voice Vote: *Ayes:* Mrs. Crystian, Mr. Garofalo, Mrs. Gibb, Mrs. Henry, Mrs. Lipp, Mr. Venino *Absent:* Mrs. Doherty, Mr. McBride, Mr. Noble

Respectfully submitted,

Debra Pappagallo
School Business Administrator/Board Secretary

NEXT BOARD MEETING IS SCHEDULED FOR: December 13, 2024